

MINUTES  
BOARD WORKSHOP  
MONDAY, MARCH 2<sup>nd</sup>, 2026  
9 AM – ROLLINS THEATER

APPROVED

DIRECTORS PRESENT:

Ron Clark, President  
Julie Porto, Vice President  
Carrie Blaylock, Secretary Tony Rickert

Geri Roberts  
Wayne Keyes

Arthur DeAngelis

OTHERS PRESENT:

Lyn Reitz, Community Manager  
Alisha Marshall, Recording Secretary  
3 members present and 4 via Zoom

Directors Absent: Greg Eisman  
Jim Collins, Treasurer

Meeting called to order at 9:00 a.m./Pledge of Allegiance  
Quorum established with all Directors present

The following item was discussed:

**Approval of adding to Policy III. Members 3.03 Fee/Liens A 4. There will be a \$35.00 NSF fee charged to all members if their payment is returned. This fee will be used to offset administrative and bank costs incurred by the organization.**

President Clark stated that the first item on the agenda III. Members 3.03 Fee/Liens A 4. There will be a \$35.00 NSF (Non-Sufficient Funds) fee charged to all members if their payment is returned. He gave this topic to Community Manager Reitz who went on to explain why this is being added to policy. She stated that the CA has always charged \$25.00 for an NSF fee, however, recently CA members asked where it was stated in policy. The NSF fee for banks can be between \$12 to \$18 dollars and the remaining funds would be used for Accounting and Member Services work on said returned check. This includes adjusting the membership side, the bank side, and the journal entries. She also stated that per guidelines, as a 501c3 charity, can charge up to \$50.00 as a Non-Sufficient Funds fee. She's asking the Board's permission to have the policy state \$35.00 to cover the bank fee and all work by office staff. No further discussion between Board members regarding the policy change. President Clark approved adding to the March 11<sup>th</sup> Board meeting a New Business item for the Directors to consider amending Policy III Members 3.03 Fee/Liens A 4. There will be a \$35.00 NSF fee charged to all members if their payment is returned. This fee will be used to offset administrative and bank costs incurred by the organization.

Motion to adjourn made by Vice President Porto, seconded by Secretary Blaylock. Meeting adjourned at 9:03 a.m. Audience participation and discussion of one item ended at 9:04 a.m.

Alisha Marshall  
  
Recording Secretary