

MINUTES
SUN CITY CENTER COMMUNITY ASSOCIATION, INC
BOARD OF DIRECTORS MEETING
WEDNESDAY, JANUARY 11, 2012
ROLLINS THEATER

DIRECTORS PRESENT

Ed Barnes, President	Al Alderman	Jane Keegan
Chuck Collett, Vice President	Howie Griffin	Ann Marie Leblanc
David Floyd, Secretary	Martin Hurwitz	Sam Sudman

OTHERS PRESENT

Neil Rothfeld, Treasurer
Lyn Reitz, Community Manager
Dolores Whitfield, Acting Recording Secretary
12 Members

I. CALL TO ORDER/PLEDGE OF ALLEGIANCE

President Barnes called the meeting to order at 9:00 a.m. All present joined him in the Pledge of Allegiance. A quorum was established with 9 members present. President Barnes introduced Elaine Birkinshaw, the new Administrator of the Sun City Center Library.

II. INSTALLATION OF DIRECTOR HOWIE GRIFFIN

President Barnes administered the Oath of Office to newly elected Director Howie Griffin.

III. APPROVAL OF MINUTES

December 14, 2011 Board Meeting – The minutes of the December 14, 2011 Board Meeting were published and passed out. There were no objections or corrections and the minutes were approved.

IV. SECRETARY'S REPORT

Acknowledgements- Secretary Floyd acknowledged that Minto Communities donated \$150 towards the Golf Cart Parade. Also, the following donations were made to the Hardship Fund: RV Club - \$1,500; Line Dancers Club - \$100; and the Oldies but Goodies Dance Club - \$1,000.

Secretary's Certification of Capital Fund Fee Vote - Secretary Floyd reported on the Secretary's Certification of the Capital Fund Fee Vote held at the Special Membership Meeting on December 15, 2011 (attached).

V. PRESIDENT'S REPORT

A copy of President Barnes' report is attached.

VI. TREASURER'S REPORT

Treasurer Rothfeld announced that the figures given are estimated figures for December 31, 2011 subject to audit. He estimates that the cash in our Operating Fund will be approximately \$395,000 - again, subject to audit and the completion of bank reconciliations. The total in our Capital Fund will be approximately \$1,038,000. Transfer Fees were collected for 24 homes in the month of December. This brings our total for the year to 357 homes versus a budget of 180. The amount of transfer fees we received this year are the most we have received in the past four years. The Replacement Fund has approximately \$1,660,000 and the Renovation Fund \$31,403.

VII. MANAGER'S REPORT

Community Manager Lyn Reitz's report is attached.

VIII. STANDING COMMITTEE REPORTS (None)

IX. SPECIAL PURPOSE COMMITTEE REPORTS

50th Anniversary

Director Leblanc announced that the second Tour of Homes will be held on January 14th showcasing each era of home building in Sun City Center and will include homes by Minto. It is the last week to sign up for the Woman's Club Walk on January 21st. The Fitness Center is asking people to do 50 of something during the month in honor of the 50th. There will be a Golf Tournament on February 16th at the Sandpiper Golf Course with an awards banquet at Community Hall.

X. UNFINISHED BUSINESS

XI. NEW BUSINESS

1. Approval of Committee Chairpersons for 2012

Director Floyd **MOVED** that the Board approve the following Committee Chairpersons for 2012 as recommended by President Barnes:

STANDING COMMITTEES:

Budget – Jerry Mahoney
Consumer Affairs – Dale Potter
Elections – Tommy Wardlow, Chair and Barbara Gingrich, Vice Chair
Governmental Affairs – Bob Shangraw, Co-Chair and Don Nathan, Co-Chair
Internal Audit – Tom Culliton

SPECIAL COMMITTEES:

Bingo – Janet Love
Communication – Chuck Collett
Entertainment – Judy Schings

Fitness Center – Stephen Attles
History Society of Sun City Center – John Bowker
Hospitality – Joe Elam
Restrictive Covenants – Paul Wheat
Membership Directory – Karen Ryan
Web Site – Nan Baytos, Co-Chair and Maggie Pliska, Co-Chair

OTHER COMMITTEES:

Public Relations Task Force – Bob Black
Management Contract Re-compete Task Force – Chuck Collett

SECOND: Director Hurwitz. **VOTE:** Unanimous in favor by voice vote. Motion carried.

2. Appointment of Editor-in-Chief of “The News of Sun City Center”
Director Leblanc **MOVED** that the Board appoint Karen Jones as Editor in Chief of “The News of Sun City Center for 2012. **SECOND:** Director Griffin. **VOTE:** Unanimous in favor by voice vote. Motion carried.
3. Appointment of The Projects Office (TPO) Chairperson
Secretary Floyd **MOVED** that the Board appoint Al Alderman as Chairperson of The Projects Office for 2012. **SECOND:** Vice President Collett. **VOTE:** Unanimous in favor by voice vote. Motion carried.
4. Bank Signature Authority
Director Keegan **MOVED** that the Board approve the following signatories for all banks that the Community Association has accounts with: Edmund Barnes, President; Chuck Collett, Vice President; Neil Rothfeld, Treasurer; David Floyd, Corporate Secretary; Ann Marie Leblanc, Director and Martin Hurwitz, Director. **SECOND:** Vice President Collett. **VOTE:** Unanimous in favor by voice vote. Motion carried.
5. Approve contract with Entertainment Designer’s Network for a Sunday Afternoon Series Show for the 2012/2013 season
Director Alderman **MOVED** that the Board approve a contract with Entertainment Designer’s Network in the amount of \$8,000 for a Sunday Afternoon Series Show – ADBACADABRA – on January 13, 2013. This will be expensed from Operations Account #41321 – Entertainment. **SECOND:** Director Keegan. **VOTE:** Unanimous in favor by voice vote. Motion carried.
6. Approval of Policy Amendments to Policy III, Sections 3.06 and 3.07
Due to the Bylaw amendments approved at the December 15, 2011 Special Membership Meeting, Secretary Floyd **MOVED** that the Board approve amendments to Policy III, Sections 3.06 and 3.07 as presented (attached). **SECOND:** Director Sudman. **VOTE:** Unanimous in favor by voice vote. Motion carried.

7. Approval of the Referendum Ballot and the Referendum Absentee Ballot on the “Approval of New Facilities and Financing
Secretary Floyd **MOVED** that the Board approve the Referendum Ballot and the Referendum Absentee Ballot on the “Approval of New Facilities and Financing” (attached) to be held on February 13 and 14, 2012. **SECOND:** Director Alderman. Vice President Collett **MOVED** to amend the motion to change the last word from project to proposal and to add a period. **SECOND:** Director Keegan. **VOTE** on Amendment: Unanimous in favor by voice vote. After discussion, Director Hurwitz **MOVED** to table the motion to approve the ballots until a future Board of Directors Meeting. **SECOND:** Secretary Floyd. **VOTE:** Unanimous in favor by voice vote. Main motion has been tabled.
8. Ratify Letter of Intent signed by President Barnes with ClubLink Enterprises
Secretary Floyd **MOVED** that the Board ratify the Letter of Intent signed by President Barnes with ClubLink Enterprises, Ltd. In regard to the acquiring of 5+/- acres of land for the Community Association (attached). **SECOND:** Director Alderman. **VOTE:** 8 – 1 in favor. Directors Alderman, Barnes, Collett, Floyd, Griffin, Keegan, Leblanc and Sudman were in favor. Director Hurwitz was opposed. Motion carried.
9. Approval of Workers Compensation and Automobile Insurance
Director Sudman **MOVED** that the Board approve the 2012 Workers Compensation renewal in the amount of \$71,579 which will be expensed from Operations Account #63101 and the renewal of the automobile insurance in the amount of \$5,087.31 which will be expensed from Operations Account #63105. **SECOND:** Director Alderman. **VOTE:** Unanimous in favor by voice vote. Motion carried.

XII. GOOD AND WELFARE

Director Leblanc announced that January 22nd is John Bowker Day. In the history of Sun City Center, only four other days have been designated for an individual. Not only will there be a slide presentation but John’s new History Book will be available for sale that day.

XIII. ADJOURNMENT

Director Alderman **MOVED** the meeting be adjourned. **SECOND:** Secretary Floyd. **VOTE:** Unanimous in favor by voice vote. The meeting was adjourned at 10:05 a.m.

AUDIENCE PARTICIPATION

David Floyd
Corporate Secretary
DF:dw
Attachments (6)